

Recitation Syllabus

Calculus III, MA 213

University of Kentucky Department of Mathematics

Fall 2017 Semester

Section 005 - TR 8:00am – 8:50am in CB 337

Section 007 - TR 10:00am – 10:50am in CB 337

Contact Information:

Teaching Assistant: Rachel Petrik
Office: Patterson Office Tower 806
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Office Hours:

TR 11:00am – 12:00pm (POT 806)
F 11:00am – 12:00pm (Mathskeller)
Additional office hours are available by appointment

This syllabus ONLY covers policies pertaining to recitation. If you have any questions about MA 213 in general, please refer to the main course website <http://www.ms.uky.edu/ma213/>.

Recitation Grade:

Each recitation will be worth 5 points. These points will be allocated in the following manner:

- **Attendance (3 points):** Attendance will be taken every day, even if roll call is not explicitly spoken. Attendance is based on being both physically and mentally present in class. Attendance points will be lost for missing class entirely, showing up late or leaving early without a valid excuse, neglecting to stay on task, and causing a disruption of the class.
- **Written Work (2 points):** Each recitation students will either take a quiz or turn in a worksheet problem. These will be graded on a 2 point scale for accuracy.

At the end of the semester, the percentage of recitation points earned will be scaled to 40 points and this will constitute your recitation grade. In the event of an excused absence, the student must provide the instructor with proper documentation within one week of return to class. Provided that documentation is received, students will receive full attendance credit and will be allowed to make up any classwork such as quizzes.

Classroom Etiquette:

You are expected to be respectful to yourself, fellow students, and the instructor. Subsequently, there is a strict electronics policy in this course. With the exception of an acceptable calculator, if you wish to use an electronic device for class purposes, you must get the instructor's permission before using said device. Cell phones should NOT be used for ANY reason during class time. You should turn your cell phone off, or place it on silent (not vibrate) prior to the start of class. Note: If there is a situation where you absolutely must use your cellphone and/or another electronic device during class time, please step out of the classroom to do so.

Web Homework:

Web homework is assigned with the schedule furnished to you in MA 213. Homework extensions are never granted, and accommodations are entirely up to the lecturer. Email Dr. Shao if you need to request a homework extension.

If you need help please use the email instructor link in WebWork as it links me to your homework question. I will respond to these requests when I am able (you should assume I will read them while on campus during the day and not, for example, at 10:00 at night), thus you should begin the assignments early enough to seek help. A good guideline is that I will respond to help requests made before 5:00pm on that same day. Help requests made after 5:00pm may not be answered until the following day.

Academic Accommodations:

If you have a documented disability that requires academic accommodations, please notify me as soon as possible. In order to receive accommodations in this course, you must provide me with a Letter of Accommodation from the Disability Resource Center (725 Rose Street, Multidisciplinary Science Building, Suite 407, 859-257-2754, lbstew2@email.uky.edu) for coordination of campus disability services available to students with disabilities.

I reserve the right to alter this syllabus as necessary with proper notification.