Recitation Syllabus
Calculus I, MA 113
University of Kentucky Department of Mathematics
Fall 2017 Semester
Section 016 - MWF 12:00-12:50pm in FB 200
TR 12:30pm – 1:45pm in CB 240

Contact Information:
Teaching Assistant: Carissa Slone
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Office Hours:
TR 11:00am – 12:00pm (Mathskeller)
M 2:00pm – 3:00pm (POT 802)
Additional office hours are available by appointment

This syllabus ONLY covers policies pertaining to recitation. If you have any questions about MA 113 in general, please refer to the main course website http://www.ms.uky.edu/ ma113/f.17/.

MA 193:

In addition to the 4 hours of credit for MA 113, the department offers one additional hour of credit as MA 193 on a pass/fail basis. You will pass MA 193 if you have no more than 2 unexcused absences during MA 113 recitations and you pass MA 113. If you fail MA 113 or have 3 or more unexcused absences in recitation, you will fail MA 193.

Your section number for MA 193 must be the same as your section number for MA 113. If you drop or change sections of MA 113, please make sure to also drop or change sections of MA 193. It is your responsibility to do this if you change sections. If you do not change the section of MA 193 you may receive a failing grade for MA 193 because you are not on the proper class roll.

Attendance and Makeup Assignments:

Attendance will be taken every day, even if roll call is not explicitly spoken. A student will be counted absent if they are more than 15 minutes late to class or leave before class is dismissed without a valid excuse. Students are responsible for the material we cover each day regardless of whether or not they were in attendance. In the event of an excused absence, the student must provide the instructor with proper documentation within one week of return to class. Provided that proper documentation is received, a student will have one week after the absence to make up any quizzes, worksheets, or other in class work they missed to receive recitation points. If an absence is unexcused, the student will not receive any recitation points for that day, and will not be allowed to makeup any missed quizzes. Please refer to §5.2.4.2 of the Student Code of Conduct for what constitutes an excused absence :(`http://www.uky.edu/StudentAffairs/Code/part2.html`).

Participation / Quizzes:

Participation / Quizzes will account for 42 points of the overall course grade. Any quizzes will be given on Thursday.

Classroom Etiquette:

You are expected to be respectful to yourself, fellow students, and the instructor. Subsequently, there is a strict electronics policy in this course. With the exception of an acceptable calculator, if you wish to use an electronic device for class purposes, you must get the instructors permission before using said device. Cell phones should NOT be used for ANY reason during class time. You should turn your cell phone off, or place it on silent (not vibrate) prior to the start of class. Note: If there is a situation where you absolutely must use your cellphone and/or another electronic device during class time, please step out of the classroom to do so.

Web Homework:

Web homework is assigned with the schedule furnished to you in MA113. Homework extensions are rarely granted, and are entirely up to the lecturer. Email Dr. Leep if you need to request a homework extension.

If you need help please use the email instructor link in WebWork as it links me to your homework question. I will respond to these requests when I am able (you should assume I will read them while on campus during the day and not, for instance, at ten o'clock at night), thus you should begin the assignments early enough to seek help. I will respond to help requests / emails M-F between the hours

of 9:00am and 5:00pm and I will usually do so within 24 hrs. Help requests made after 5:00pm may not be answered until the following day and I will not answer them over the weekend.

Studying for Math:

When I was a student and teachers would say, "Study for your math test!" I would think, "How do I study for a math test?"

I now realize that study is the wrong verb. You really need to 'practice' for a math test. – Susan Kruger

How I Prepare for a Math Exam:

1. About a week before the exam, go through the Homework and try to pick out 2-3 problems from each assignment that gave a good representation of the material. Depending on the length of the assignment and the variety of problems that number will fluctuate; the idea is to collect a list of problem that represent the different topics covered.

2. Now that you have a list of problems, solve them carefully. Write down each step and use Web-Work to check your answer. If you get stuck on a particular problem, use your notes as a reference to guide you through it. This should be done 4-5 days before your exam.

3. Once you've gone through and reviewed the material in Steps 1-2, print out 3-4 old exams (Make sure you're printing out the blank exams!). Set aside time each day to take an old exam. Don't look at your notes or other resources until you've finished taking the test. This helps you understand what material you know and what material you need to spend more time with. Once you're done, use the solutions provided to make sure you understand how to do each problem on the exam.

Academic Accommodations:
If you have a documented disability that requires academic accommodations, please notify me as soon as possible. In order to receive accommodations in this course, you must provide me with a Letter of Accommodation from the Disability Resource Center (725 Rose Street, Multidisciplinary Science Building, Suite 407, 859- 257-2754, lbstew2@email.uky.edu) for coordination of campus disability services available to students with disabilities.

I reserve the right to alter this syllabus as necessary with proper notification.