Summary of October 17, 2013 Faculty Meeting


- **Others in attendance**: M. Schreffler.

1. Braun Tenure and Promotion
   
   A. Carl Lee presented Ben Braun’s tenure dossier. He summarized Ben’s research, teaching, and service contributions. Carl also highlighted several passages from the letters from the external reviewers.

   B. After some discussion the faculty members present voted unanimously in favor for promotion to Associate Professor with tenure.

2. Announcements
   
   A. Associate and Full Professors must write a letter for Ben’s tenure case. Please give Christine a signed hard copy of your letter by Friday, October 25 at 4:30 pm. Assistant Professors and Lecturers are not required to write letters but they are invited to do so. You can check out a dossier from Christine.

   B. Discussion of the document describing promotion to Senior Lecturer has been tabled until the next faculty meeting.

   C. No firm date yet for the next faculty meeting.