Recitation Instructor: Jay White
Office: POT 702
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Email: jay.white@uky.edu
My Webpage: http://www.ms.uky.edu/~jwh245/MA113/
Course Webpage: http://www.ms.uky.edu/~ma113/f.16/

Office Hours:  Monday/Wednesday 3:00 PM-3:50 PM, POT 702
              Friday 1:00 PM-1:50 PM, Mathskeller (CB 063)
              Other times by appointment

Meeting Times: TR 9:30 AM - 10:45 AM, ASB 103

Purpose of Recitation: The purpose of this recitation section is to improve your problem-solving skills as we move through the material. Most of the time, you will be working in groups. I will shuffle these groups from time to time, and occasionally I will have you present results. I will be available to help you as you work. The worksheets used in recitation can be found on my webpage.

Recitation Quizzes: Most Thursdays, I will give a short quiz during recitation. It will give you an opportunity to practice problems in a limited amount of time. Solutions will be made available on the main course page.

Attendance and Tardy Policy: If you are enrolled in MA 193, attendance is required at all recitation periods. I will take attendance at every recitation meeting. A student will be counted absent if they are more than 10 minutes late to class without a valid excuse. If there are special circumstances that will require you to be late to class on a regular basis please contact me as soon as possible. To be excused, you must email me or see me after class, explain the reason for the absence, and provide appropriate documentation. If possible, you must let me know at least a class period before you are absent. If that is not possible (e.g. you are sick) you must provide the appropriate documentation within one period of returning. Students in MA 193 are allowed two (2) unexcused absences. Three or more absences will result in a failing grade in MA 193.

Class Expectations: In order to promote a healthy learning environment, I expect all students to be respectful to all members of our learning community. Specifically, I ask all students:

- to bring the current worksheet to class
- to turn off all cell phones, laptops, and tablets
- to actively participate in recitation activities

Important Dates:
Exam Times: Tuesday, September 20, 5:00pm-7:00pm
            Tuesday, October 18, 5:00pm-7:00pm
            Tuesday, November 15, 5:00pm-7:00pm
Final Exam: Wednesday, December 14, 6:00pm-8:00pm