

University of Kentucky Mathematics Graduate Student Council Constitution

Last updated: 12. April 2012

Article I: Name

- 1.1 This organization shall be called the University of Kentucky Mathematics Graduate Student Council.
- 1.2 In this Constitution it is referred to as the GSC.

Article II: Purpose

- 2.1 The GSC is organized and will be operated to survey, uphold, and express the will and opinions of the Mathematics Graduate Students.
- 2.2 The GSC will facilitate communication between the Mathematics Graduate Students and the Mathematics Department Faculty.

Article III: Separation of Powers

- 3.1 The organization shall consist of the Mathematics Graduate Student Body and the Executive Council (see Article V).

Article IV: Membership

- 4.1 Eligibility
 - 4.1.1 All Mathematics Graduate Students are automatically members of the Mathematics Graduate Student Body.
- 4.2 Voting Rights
 - 4.2.1 Voting shall be open to all members of the Mathematics Graduate Student Body.

Article V: The Executive Council

- 5.1 Membership
 - 5.1.1 The Executive Council shall consist of the Faculty Advisor (see Article VI) and the Officers (see Article VII).
- 5.2 Duties and Responsibilities
 - 5.2.1 The Executive Council shall conduct the general management of the affairs and purposes of the organization.

Article VI: Faculty Advisor

- 6.1 The Faculty Advisor shall be the Director of Graduate Studies for the Department of Mathematics, or another member of the Graduate Faculty of the Department of Mathematics as assigned by the Director of Graduate Studies.
- 6.2 The Faculty Advisor shall be generally responsible for the activities of the GSC. Specifically, the Faculty Advisor:
 - 6.2.1 provides mediation in disputed decisions of the Executive Council;

6.2.2 helps provide continuity from year to year as student leadership and personnel change;
and

6.2.3 helps maintain University standards in all activities of the Chapter.

6.3 The Faculty Advisor shall not vote on any ballots administered by the GSC.

Article VII: The Officers

7.1 The Officers of the GSC shall be the two (2) Co-Chairs, Treasurer, Faculty Appointee, and the First-Year Representative.

7.2 Each of the Officers of the GSC must be a member of the Mathematics Graduate Student Body throughout the length of their term.

7.3 Each Officer serves for one year, or until the next appropriate Election cycle.

7.4 The Faculty Appointee shall be appointed to the Executive Council by the Director of Graduate Studies during the Spring Election (see Article IX).

7.5 The First-Year Representative shall be elected during the Fall Election (see Article IX).

7.6 The Co-Chairs and Treasurer shall be elected during the Spring Election (see Article IX).

7.7 No person shall serve as a Co-Chair for more than two years.

7.8 If a vacancy should arise between elections, the Executive Council shall appoint a new Officer to fill the vacated post until the next appropriate election.

7.9 In the event the entire Executive Council is vacated simultaneously, the Faculty Advisor shall appoint new Co-Chairs to fill the vacated post until the next appropriate election.

Article VIII: Duties of Officers

8.1 Co-Chairs

8.1.1 The two (2) Co-Chairs are the joint principal Officers of the organization.

8.1.2 The Co-Chairs are jointly responsible for leading the Executive Council and managing its activities in accordance with the policies and procedures of this Constitution.

8.1.3 At least one of the Co-Chairs shall attend all open faculty meetings that do not discuss other members of the Mathematics Graduate Student Body; if neither Co-Chair can attend a meeting, they shall jointly appoint another member of the Mathematics Graduate Student Body to attend in their stead. The Co-Chairs shall make available notes from the meeting to be viewed by the Mathematics Graduate Student Body.

8.1.4 The Co-Chairs shall be responsible for requesting funds during the Fall Semester from the Department of Mathematics, with the assistance of the Treasurer.

8.1.5 The Co-Chairs shall be responsible for passing this document in its editable form, i.e., as a \LaTeX document, on to the new Co-Chairs.

8.1.6 The Co-Chairs elect shall re-register the organization with the University of Kentucky's Office of Student Involvement annually during the Spring Semester.

8.1.7 The Co-Chairs shall ensure the Department of Mathematics is represented by two (2) members of the Mathematics Graduate Student Body at the University of Kentucky Graduate Student Congress. Existing representatives shall be allowed to maintain their status as long as they are performing their duties adequately and desire to remain representatives.

8.2 Treasurer

8.2.1 The Treasurer shall oversee the receipts and disbursements of the organization's funds and keep an accurate enumerated account thereof.

8.2.2 The Treasurer shall prepare the Executive Council's Annual Financial Report, which shall be available during the Spring Election (see Article IX).

8.2.3 The Treasurer shall assume all other duties assigned by the Co-Chairs.

8.3 Faculty Appointee

8.3.1 The Faculty Appointee shall maintain the records of the Executive Council.

8.3.2 The Faculty Appointee shall assist the First-Year Representative in organizing social functions provided by the Executive Council (e.g., the Departmental Tea).

8.3.3 The Faculty Appointee shall **not** attend Faculty Meetings in the stead of the Co-Chairs.

8.3.4 The Faculty Appointee shall assume all other duties assigned by the Co-Chairs.

8.4 First-Year Representative

8.4.1 The First-Year Representative shall organize social functions provided by the Executive Council (e.g., the Departmental Tea).

8.4.2 The First-Year Representative shall provide continuity between consecutive Executive Councils.

8.4.3 The First-Year Representative shall **not** attend Faculty Meetings in the stead of the Co-Chairs.

8.4.4 The First-Year Representative shall assume all other duties assigned by the Co-Chairs.

8.5 All Officers shall be responsible for tallying the votes from all ballots initiated by the Executive Council.

Article IX: Elections

9.1 Any member of the Mathematics Graduate Student Body may be elected to be named an Officer within the restrictions defined below; however, assumption of the role is voluntary.

9.2 The Elections shall be held by secret ballot.

9.3 There shall be two (2) separate election cycles: the Spring Election and the Fall Election.

9.4 The Spring Election

9.4.1 The Spring Election will be held in early April while classes are in session.

9.4.2 Each member of the Mathematics Graduate Student Body in, at minimum, their second semester of membership to the Mathematics Graduate Student Body shall be permitted to vote for three (3) members of the Mathematics Graduate Student Body in, at minimum, their second semester of membership to the Mathematics Graduate Student Body.

9.4.3 The top **qualified** and the top **pre-qualified** members of the Mathematics Graduate Student Body will be selected as the Co-Chairs.

9.4.4 The remaining top member of the Mathematics Graduate Student Body, after the two (2) candidates named in 9.4.3 have been removed from the tally, will be selected as the Treasurer.

9.4.5 The newly elected Officers will assume their roles from the previous Officers at the end of the Spring Semester.

9.5 The Fall Election

9.5.1 The Fall Election will be held in early December while classes are in session.

9.5.2 Each **first-year** member of the Mathematics Graduate Student Body shall be permitted to vote for two (2) **first year** members of the Mathematics Graduate Student Body.

9.5.3 The top **first-year** member of the Mathematics Graduate Student Body will be selected as the First-Year Representative.

9.5.4 The First-Year Representative will assume their role from the previous First-Year Representative at the end of the Fall Semester.

9.6 The Faculty Appointee

9.6.1 Immediately following the Spring Election, the Faculty Advisor will select the Faculty Appointee for the coming year.

9.6.2 The Faculty Appointee must be not currently in their first semester as a member of the Mathematics Graduate Student Body at the time of their appointment.

9.6.3 When necessary, the Faculty Appointee will be selected to ensure the Executive Council represents the diverse interests and experiences of the entire Mathematics Graduate Student Body as a whole.

9.6.4 The Faculty Appointee will assume their role from the previous Faculty Appointee at the end of the Spring Semester.

9.7 In the unlikely event that these criteria cannot be followed, the current Officers shall devise an alternative election procedure which the Faculty Advisor must approve.

9.8 After each election, following the elected Officers' agreement to serve, the results will be made known to the entirety of the Department of Mathematics.

Article X: Disbursements and Dues

10.1 Disbursements from the Treasury for Executive Council Expenditures shall be made by the Treasurer with authorization of the Executive Council.

10.2 There shall be no dues.

Article XI: Amendment and Voting Procedures

11.1 For purposes of internal Executive Council votes, a quorum shall be three (3) members of the Executive Council. A vote is passed if at least two-thirds ($2/3$) of the votes cast are in favor of the proposition.

11.2 All proposed changes to this Constitution shall be approved by the Executive Council and Faculty Advisor before being presented to the Mathematics Graduate Student Body for a vote.

11.3 All proposed changes to this Constitution shall be available for review, via posting on the Website, by the Mathematics Graduate Student Body for a minimum of two (2) weeks, during which classes must be in session, before a vote is taken.

11.4 A minimum voting window of twenty-four (24) hours, during which classes must be in session, shall be provided.

11.5 Voting shall take place in one (1) or two (2) cycles:

11.5.1 During the First Cycle, if at least half (50%) of the Mathematics Graduate Student Body votes, then the resolution is final.

11.5.2 If less than half (50%) of the Mathematics Graduate Student Body votes during the First Cycle, then a Second Cycle shall be held within one (1) week of the First Cycle. The resolution from the Second Cycle is final, regardless of the number of votes cast.

11.5.3 In either case, a vote is passed if at least two-thirds ($2/3$) of the votes cast are in favor of the proposition.

11.6 All successful proposed changes are effective immediately.